



CITY OF PACIFIC PARKS BOARD COMMISSION MEETING AGENDA
FOR:
Tuesday, May 9th, 2023
Council Chambers – City Hall, 100 3rd Ave SE
6:30 pm

Members:

Kate Hull-Pease, Chairperson
Shawna Carey
Regina Ingram
Wesley Vradenburg
Mara Dobbs, Youth Representative

Members Absent:

CITY STAFF:

Chris Farnsworth, Associate Planner (Primary)
Mark Newman, Community Development Manager (Secondary)
Nicole Schunke, Administrative Assistant, (Parks Board Secretary)

- 1. CALL TO ORDER**
- 2. ROLL CALL OF PARK BOARD COMMISSIONERS**
- 3. APPROVAL OF MEETING MINUTES FROM 4/18/23 MEETING**
- 4. ADDITIONS TO AGENDA**
- 5. AUDIENCE COMMENTS** (Please limit your comments to 3 minutes for items not on the Agenda. When recognized by the Chair, please state your name and address for the official record. It is asked that you do not speak on the same matter twice.)
- 6. OLD BUSINESS**
 - A. Parks Inspection Report from April 17th, 2023 – May 5th, 2023
 - B. Update on Garbage Bins
 - C. Update on Get Active Stay Active Grant (Delivery, installation, etc)

- D. Waterworks Wetland Restoration Grant Update (Pacific Meadows)
- E. Update on Beaver Park Gate
- F. Pop-up Dog Park Discussion
- G. Update on City Park Opening
- H. Safety Bollard Update
- I. Update on Extra Lighting for Parks

6. NEW BUSINESS

- A. Frisbee Golf

7. ADJOURN

The Park Board meets the third Tuesday of each month at 6:30 p.m.

The next Parks Board meeting will be held on June 19th at 6:30 p.m.



Park Board Meeting

City of Pacific Park Board

Tuesday, April 18, 2023

6:30 p.m.

CALL TO ORDER

Chairperson Kate Hull Pease started the Park Board meeting at 6:30 p.m.

ATTENDANCE

Members Present: Chairperson Kate Hull Pease, and Shawna Carey, Wesley Vradenburg, Regina Ingram, Youth Member Mara Dobbs

Members Absent:

City Staff: Chris Farnsworth Associate Planner and Nicole Schunke Administrative Assistant

Audience: Mark Bowns

ADDITIONS TO/APPROVAL OF AGENDA

Board Member Vradenburg added a discussion about Safety Bollards

Board Member Carey added a discussion about Beaver Park play equipment

APPROVAL OF PARK BOARD MINUTES

The minutes of March 21, 2023 were approved unanimously by the Park Board.

AUDIENCE COMMENT

None

ADDED ITEMS

1. Safety Bollard's

Discussion about adding safety bollards to entrances to the Interurban Trail

- Waiting for the new Public Works to discuss addition of bollards and if we should wait until the end of the War Memorial Project

2. Beaver Park

Broken swing and graffiti on slide. Discussion on rules on how to communicate with staff.

OLD BUSINESS

1. Parks Inspection Report from March 17th, 2023 – April 10th, 2023

Litter in parks – Park Board suggested sending a flyer out to neighbor to look out for people dumping garbage in the Parks/

Board Member Ingram moved to add a discussion on the Park Board Budget under new Business, seconded by Board Member Carey. Voice Vote taken and carried.

2. Update on garbage bins
Cans have been ordered and will be here before the next meeting.
3. Update on the Get Active Stay Active Grant
Now looking at installation in mid-May.
4. Spring Clean-Up on Earth Day 2023
Saturday, April 22nd from 9-12 meeting at the Senior Center. Algona will be doing the recycling event the same day that Pacific residents are able to utilize.
5. Wetland Restoration Grant Update
Chris Farnsworth stated that the restoration needed to add new dates as there is more work to be done, next removal date is April 29, 2023 at 9am.
6. Update on Beaver Park Gate
Chris Farnsworth will look into if the City would be in violation of ADA Compliance if the City removes the gate. Also waiting for the new Public Works Director to start.
7. Pop-up Dog Park Discussion
Discussion about adding a pop-up dog park to Clint Steiger Memorial Park since King County hasn't responded to if the City can add it to the land on White River
8. Discussion on updated inspections form
Jason Knox will utilize the Trail inspection form once a month for the Park Board meetings.
Adding a discussion item to the meeting on June 21st on best practices for the Park inspection form with an explanation of how the form is used

NEW BUSINESS

1. Park Board Budget
Park Board would like a report on how much has been spent in 202 and how much is left in the budget. Possibly adding a Park Board Treasures report to each meeting.

Park Board wants to know a cost estimate on adding power poles to the trail.

ADJOURN

Park Boards next meeting has been moved to May 9th at 6:30pm in person at City Hall

The meeting was adjourned at 7:27p.m.

Minutes prepared by Nicole Schunke, Administrative Assistant

Meeting Minutes Approved

Kate Hull Pease, Commissioner

PARK INSPECTION SUMMARY FOR PARK BOARD

Inspection Items by Park Maintenance Lead

Vandalism-damage, graffiti, glass, trash, needles	Wood rotten, cracked, missing	Surfacing material
Loose or missing hardware	Remove foreign objects - chains, ropes, wood	Swings
Chains kinked, twisted, broken	Sweep walkways, platforms, steps	Climbers
Guardrails and handrails	Concrete footers exposed	Slides
Seats - cut, cracked, missing	Standing water	

Number of parks	11
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PARK INSPECTIONS - APRIL 17, 2023 - MAY 5, 2023

TALLY OF "GOOD" FOUND IN EACH PARK

average of each park

[illegible]

NOTES

NOTES		funded	amount
ASPEN	Heavy litter in swing area;		
BEAVER			
BLUEBERRY	Moles; standing water;		
CITY	CLOSED: (Had a soft open but King Co reclosed it due to flooding)		
C. STEIGER	Standing water still;		
ELISE	Birdseed & food poured on sidewalk - put up DO NOT FEED WILDLIFE signs;		
MILWAUKEE	Cracked bench still OK; moles;		
OTTER			
RHUBARB			
STRAWBERRY			
SUNSET			
TRAIL	Beer cans, burnt tin foil, boots, clothing & personal garbage; no bum camps, but a couple cars parked each morning; concrete poured for War Memorials;		
OTHER	PICK UP PACIFIC DAYS helped with litter on the 22nd! Climbing boulder coming soon; mowing in parks, city hall & IUT		
TOTALS		0	\$0

PARK BOARD RESPONSE

TOTAL "GOODS"	INSPECT- ION COUNT	AVERAGE
90	6	15.000
89	6	14.833
86	6	14.333
0	0	
89	6	14.833
86	6	14.333
95	6	15.833
97	6	16.167
90	6	15.000
70	5	14.000
75	5	15.000
0	0	
0	0	
867	58	14.948
TOTAL "GOODS" PER PARK	TOTAL INSPECT- IONS	GRAND AVERAGE

NOTE: Do not include trash, garbage, or litter

Dog Park Rules

- Use the Dog Park at your own risk.
- All dogs must be licensed, current with all shots, healthy and wearing a collar and identification at all times. Proof of current vaccinations is required upon request of a police or animal control officer.
- Aggressive behavior is not allowed.
- All dogs must be leashed when entering and exiting the dog park.
- Owners must remain in the park with their dogs at all times. Leaving dogs unattended is prohibited.
- Off-leash does not mean out of control – owners must maintain voice control at all times.
- Owners must clean up dog waste immediately. Failure to do so may result in a \$250 fine. Trash cans are located throughout the park to dispose of your dog's waste. You are also responsible for having an appropriately-sized bag with you to collect your dog's waste (BMC 6.16.011).
- Children under the age of 12 must be accompanied by an adult and supervised at all times.
- Dog toys such as balls and frisbees are acceptable. Bringing toys into Dog Park is done at owners' risk. Please bring the toys home with you and do not leave them in the park.
- In the event of an emergency, please call 911. To report unattended dogs, call Bothell Police Animal Control at 425-486-1254.
- The following are prohibited: Human and dog food, glass containers, dogs in heat, sick dogs, puppies under 4 months of age, choke/spike/prong/pinch collars.

PLEASE NOTE: Bothell Municipal Code, 8.60.240 Pets in Park Facilities: Dogs, pets or domestic animals are not permitted on any designated swimming beach, sports fields, picnic or play areas in any Bothell park or in any building unless specifically permitted by posting; provided, that this section shall not apply to the use of a trained animal by a disabled person.

Bothell's Pop-up Dog Park

About the Pop-Up Dog Park Series

The Pop-up Dog Park series was created in response to growing demand for accessible, safe, and clean spaces for pets and their owners to get exercise and enjoy the outdoors. We received feedback about the need and desire for dog-friendly amenities and parks in Bothell during the Parks, Recreation, and Open Space (PROS) process, and in 2019 we created a program to serve our community, the pop-up off-leash dog park.

2022 Location

The fenced Pop-up Dog Park is located at Park at Bothell Landing. There are two separate spaces: one for large dogs (over 25 lbs.) and one for small dogs (under 25 lbs.).

2023 Schedule

Dates TBD | Dawn to Dusk

Parking

Free public parking is available at Park at Bothell Landing. Street parking is also available in downtown Bothell.



DATE: May 4, 2023
TO: Mayor Leanne Guier, Kevin Caviezel, Community Services Director
FROM: Mark Newman, Community Development Director
SUBJECT: Zoning Approval for White River Estates Pop-Up Dog Park

The City has proposed creating a pop-up dog park in White River Park at the nine (9) tax parcels denoted below:

9359500260, 9359500270, 9359500280, 9359500290, 9359500300, 9359500310, 9359500320, 9359500330, 9359500340



The parcels are currently vacant and owned by King County which has granted approval for the dog park. The parcels are zoned RS-6. [PMC 20.40.020.H](#) identifies public parks as a permitted use by-right. As a temporary city-sponsored use, no temporary use permit is required under [PMC 16.100.030.C](#). Full compliance with [PMC 20.68.670](#) is waived.

Department of Community Development